

MUSKEGON RAILROAD HISTORICAL SOCIETY

BOARD OF DIRECTORS

Steve Bowyer, President
Andy Busard, Treasurer
Jamey Morrison
Jason Bach

Thomas Anderson, Vice President
Thomas Van Bruggen, Secretary
Jim Funnell

Minutes of the January 16, 2007, MRHS Board of Director Meeting **President Steve Bowyer, Presiding**

The Board Meeting of the Muskegon Railroad Historical Society was called to order by President Steve Bowyer at 7:00 P.M.

Roll Call

Present: Steve Bowyer, Thomas Anderson, Andy Busard, Thomas Van Bruggen, Jamey Morrison, Jim Funnell, Jason Bach
Absent: None
Guests: Guests: Four (4)

Approval of Minutes of December 19, 2006 Board Meeting

Moved by Andy Busard and supported by Jim Funnell to suspend the reading of the December 19, 2006 Board Meeting Minutes and to approve the minutes as presented and any corrections needing to be made to be brought to the secretary in due course.

Motion Carried

Correspondence

Reported by Secretary Thomas Van Bruggen

1 & 1 Internet Web Hosting Invoice: Forwarded to Andy Busard for payment to Thomas Van Bruggen
GVSU "Remembering the Crossings" film & lecture series flier
Model Railroader Advertisement

Treasurers Report

Treasurer Andy Busard reported that the 2006 final financial report was primarily finished. Andy noted that for the year, it appeared that a fund balance increase of \$621.00 was achieved.

Moved by Thomas Anderson and supported by Jamey Morrison to approve the Treasurers Report as presented.

Motion Carried

Treasurer's reports attached at the end of the minutes.

Committee Reports

Layout Committees

O Gauge

O Gauge Chairman Kent McFaden was absent. Thomas Anderson reported that the layout was running fine. Tom also recommended that training sessions be held for new members by the chair and assistants so that the committee knows who and how people are being trained, as numerous switches had been left in incorrect positions.

HO Gauge

HO Gauge Chairman Jim Beal reported that the white line was not working again. Discussion about possible issues occurred, and Steve Bowyer concluded by requesting that Jim Beal and the HO committee determine if they want to continue with the DCC system, or to convert back to DC conventional power

N Scale

N Scale Chairman Jason Bach reported that the layout was running fine, and there were no DCC vs DC issues.

Building

Building Chairman Jim Funnell reported that the building was "still here." Jim reported that Jim Bach was working on installing the security system. Jim also reported that ceiling tiles and roof drywall was going to need replacing over the city area of the O gauge layout.

Historical Committee

Historical Committee Chairman Jim Funnell reported that progress is being made on filing and reorganizing the library. Jim noted that he continues to work on book jackets and that Bruce Nyhoff has been helping in the library. It was also noted that 3 display cases were obtained and are in the far back unfinished room for storage at the current time.

Train Shows

Train show chairman Andy Busard reported that there have been some tables sold. Jamey Morrison is working on updating the flier. Andy also commented that volunteers are needed. Discussion followed regarding if we should have an open house and if we are spreading club members too thin. It was determined that we should still have the open house and we just need member commitments. Thomas Anderson stated that the show chair may find better response by calling members and asking for specific help. Tom also reported that he is working with the County to see if we can have the Depot open for tours as well.

Program Committee

Kent McFaden arrived and reported that he did not have anything secured for the next couple of months but was working on several possible programs.

Publicity Committee

Thomas Anderson reported that the main publicity he is working on is to work with the Convention and Visitors Bureau for our spring show and to have the depot open for tours during the open house and show.

Donations Committee

Steve Bowyer reported on a couple of donations:

Standard Gauge Train Donation: Kent was working with Doc Radel on cleaning the standard gauge train that was donated. The train needs to be repainted to look good, but discussions followed regarding if it was worth more in as is condition. Kent estimated that it may be worth \$200 to \$300 but he would discuss this further with Doc Radel.

HO Gauge Evaluation: Thomas Anderson reported that a family has offered for sale to the club a box of HO equipment. None of the engines run, and the other equipment is very basic "toy" quality.

Moved by Jason Bach and supported by Jim Funnell to authorize Thomas Anderson to offer \$25.00 for the box of HO train items.

Various discussions followed
Motion DEFEATED

Editorial Committee

Thomas Van Bruggen reported that he was considering posting feature articles from the newsletter onto the web site. This will allow for viewing of color and larger sized photos.

Andy Busard reported that he utilized the web site when establishing new bank accounts. The board and meeting minutes were particularly helpful.

Old Business

Long Term Occupancy Agreement with the Muskegon Heritage Association.

Andy Busard reported that the MHA tabled the discussion and vote at the last meeting. It was reported that they still want to meet further with us, and would want us to provide backup as to what we intend to do.

Steve Bowyer suggested a temporary Long Range Planning committee, with Jim Funnell as the chair, charged with the tasks of:

1. Deciding where we need to be as an organization (building wise)
2. What we are wanting to do with this building if we stay.

Moved by Andy Busard and supported by Jason Bach to establish a Long Range Planning Committee

Motion Carried

Thomas Anderson suggested that Thomas Anderson, Steve Bowyer and Thomas Van Bruggen work with Jim Funnell on the committee, as they were the board members that have previously met with the MHA board.

It was noted that the MHA has a new president, Bill Wright

The committee will meet following the Board Meeting this evening.

Calendar

Andy Busard reported that we have made a profit on the calendars this year. There are still several calendars spoken for but not yet picked up. Andy felt that there were about 14 left, and of that, approximately 7 were spoken for. It was added that the Museum had 5 calendars to sell and Andy is billing them.

Building Security

Jim Bach reported that everything is in place but a few trouble shooting issues need to be fixed. Jim also stated that he needs to add a terminal strip for wiring at the power unit.

NMRA Meeting

Thomas Anderson reported that the meeting is scheduled for March 10, 2006. Tom also stated that they would like to work with us on a program. We also need to identify a home layout for touring. Steve Bowyer stated he would contact Burt Apple to possibly tour his layout.

Whitcomb Engine

Thomas Anderson reported that Dave Stroebe has created a list of items to review when they inspect the engine. Tom, Dave and Steve Bowyer are trying to schedule an inspection meeting soon.

December Christmas Open Houses

Thomas Anderson reported that he will be delivering the Certification of Appreciation, Proclamation, and the Golden Spike to the Muskegon Chronicle in the next few days.

Switch Stand Installation

Thomas Anderson reported he would be meeting with Ken Kadrovich regarding options and possibilities for the switch stand.

New Business:

2007 MRHS Budget

Treasurer Andy Busard submitted the proposed budget and discussion followed.

Moved by Thomas Anderson and supported by Jamey Morrison to approve the 2007 Budget as submitted by Treasurer Andy Busard

Discussion and Amendments to the Motion

Amendment 1: Moved by Thomas Anderson and supported by Jamey Morrison to amend the proposed budget by allocating to each layout an expenditure fund of \$200 per layout.

Amendment 1 Carried Unanimously

Amendment 2: Moved by Jamey Morrison and supported by Thomas Anderson to amend the proposed budget by adjusting the Building Budget to \$500.00 and establish a \$500.00 line item fund for contingencies.

Amendment 2 DEFEATED Unanimously

Amendment 3: Moved by Andy Busard and supported by Thomas Anderson to amend the proposed budget by adding a Contingency Fund line item with a \$500.00 allocation to the fund.

Amendment 3 Carried Unanimously

Amendment 4: Moved by Jamey Morrison and supported by Thomas Van Bruggen to amend the proposed and amended budget by increasing the Layout line item allocations from \$200.00 to \$250.00.

Amendment 4 Carried 5 to 1

Motion to approve budget as amended Carried Unanimously

The Revised Budget appears at the end of these minutes.

Rolls for the February Meeting

President Steve Bowyer requested a volunteer to purchase and deliver rolls for the February meeting. Kent McFaden offered to supply the rolls for the meeting.

White Lake Depot Photo Donation

Thomas Van Bruggen donated an 8x10 photo of the White Lake Depot along with a blank note card depicting the depot.

Potential Donations

Thomas Anderson supplied Steve Bowyer with two (2) names of potential donators. Steve will contact both parties to obtain details.

Adjournment of Board Meeting of January 16, 2007

Moved by Thomas Anderson and supported by Andy Busard to adjourn the Board Meeting of January 16, 2007. at 8:30 pm Motion Carried

Minutes submitted by Secretary Thomas Van Bruggen

To Be Approved at the February 20, 2007 MRHS Board Meeting.

Treasurers Reports

Account Balances	
As of 1/16/2007	
Account	Total
Assets	
Bank and Cash Accounts	
Bulk Mail	\$ 109.43
Cash Account	\$ 47.01
CPR-Coffee-Pop-Rolls	\$ 82.00
Fifth Third Bancorp Checking	\$ 5,809.55
Fifth Third Bancorp Savings	\$ 908.03
Huntington Checking	\$ 4,090.00
Huntington Savings	\$ 5,000.00
Muskegon School Emp CU Savings	\$ 375.01
Total Bank and Cash Accounts	\$ 16,421.03
Investment Accounts	
14684-5-0 C-75 (18751468)	\$ 304.75
14684-5-0 C-75 (18751468) (Cash)	\$ 7,871.57
Muskegon School Emp C Investment	\$ 8,316.83
Muskegon School Emp C Inv (Cash)	\$ (8,316.83)
Total Investment Accounts	\$ 8,176.32
Total Assets	\$ 24,597.35
Net Worth	\$ 24,597.35

Monthly Income and Expenses by Category 1/1/2006 through 12/31/2006

Category	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Total
Income													
Copy Machine												12.70	12.70
Donations	10.00												10.00
Dues	710.00	370.00	170.00	50.00	150.00		20.00		120.00	20.00	90.00	1,216.00	2,916.00
Flea Mkt-Fall06						36.00	54.00	162.00	2,365.05				2,617.05
Flea Mkt-Spring06	144.00	452.00	2,839.25										3,435.25
Flea Mkt-Spring07												162.00	162.00
Food Sales			48.06	4.50	1.50								54.06
Fund Raiser										8.00	30.00	(65.65)	(27.65)
Investment Income	17.80	17.84	16.14	(64.60)	17.36	(8,673.36)	8,699.14	0.33	0.29	0.30	0.32	0.29	31.85
Layout												15.00	15.00
Miscellaneous Club Sales	82.00	20.00	5.00			4.00			14.50			17.50	143.00
Open House Contributions												615.86	615.86
Other Income	30.00	27.50	65.00	19.00		5.00			53.25		3.00		202.75
Party in the Park - 2006							17,532.25	8,152.45			100.00		25,784.70
Total Income	993.80	887.34	3,143.45	8.90	168.86	(8,628.36)	26,305.39	8,314.78	2,553.09	28.30	223.32	1,973.70	35,972.57
Expenses													
Advertisements	300.00									146.00			446.00
Annual Picnic							(430.00)	530.00					100.00
Building				1,249.99	318.13		135.42	(200.00)				459.95	1,963.49
City Fees					300.00								300.00
Copy_Machine								240.00					240.00
Flea Mkt- Spring 07										200.00			200.00
Flea Mkt-Fall 06			280.00					114.16		670.00			1,064.16
Flea Mkt-Spring 06		539.00	1,193.93										1,732.93
Layouts					70.10					18.90	14.25	416.35	519.60
Library		85.45		79.80					123.70			358.75	647.70
Membership/Society Fees									50.00			25.00	75.00
Miscellaneous					33.00	12.50	7.27					22.00	74.77
Newsletter	53.04	15.94	90.51	67.70	36.14	51.12	71.38	37.26	54.28	214.45	53.83	70.80	816.45
Office Expense		52.76	27.06	111.46	226.87	72.00	4.34		11.32		24.37		530.18
Party-in-Park-2006						50.00	17,727.15	4,995.70	696.74				23,469.59
Rent - MHA												960.00	960.00
Taxes									20.00				20.00
Utilities	163.96	252.99	406.81	168.08	37.37	216.90	29.97	165.00	108.86	152.17	54.06	434.74	2,190.91
Total Expenses	517.00	946.14	1,998.31	1,677.03	1,021.61	402.52	17,545.53	5,882.12	1,014.90	1,451.52	146.51	2,747.59	35,350.78
Income less Expenses	476.80	(58.80)	1,145.14	(1,668.13)	(852.75)	(9,030.88)	8,759.86	2,432.66	1,538.19	(1,423.22)	76.81	(773.89)	621.79

2007 Budget for the MRHS

Monthly Income and Expenses by Category	2007 Allocation
Category	
Income	
<i>Donations</i>	200
<i>Dues</i>	3000
<i>Flea Mkt-Fall06</i>	1750
<i>Flea Mkt-Spring06</i>	1750
<i>Fund Raiser</i>	250
<i>Investment Income</i>	45
<i>Miscellaneous Club Sales</i>	200
<i>Open House Contributions</i>	600
<i>Other Income</i>	200
<i>Party in the Park - 2006</i>	0
Total Income	\$ 7,995.00
Expenses	
<i>Advertisements</i>	250
<i>Annual Picnic</i>	100
<i>Building</i>	1000
<i>City Fees</i>	50
<i>Copy Machine</i>	250
<i>Layouts</i>	
<i>O</i>	250
<i>HO</i>	250
<i>N</i>	250
<i>Library</i>	750
<i>Membership/Society Fees</i>	75
<i>Miscellaneous</i>	100
<i>Newsletter</i>	900
<i>Office Expense</i>	500
<i>Rent - MHA</i>	1200
<i>Utilities</i>	2200
<i>Contingency</i>	500
Total Expenses	\$ 8,625.00
	\$
<i>Anticipated Surplus (Deficit)</i>	(630.00)