

MUSKEGON RAILROAD HISTORICAL SOCIETY

BOARD OF DIRECTORS

*Steve Bowyer, President
Andy Busard, Treasurer
Jamey Morrison
Jason Bach*

*Thomas Anderson, Vice President
Thomas Van Bruggen, Secretary
Jim Funnell*

Minutes of the December 19, 2006, MRHS Board of Director Meeting President Steve Bowyer, Presiding

The Board Meeting of the Muskegon Railroad Historical Society was called to order by President Thomas Anderson at 7:06 P.M.

Roll Call

Present: Steve Bowyer, Thomas Anderson, Andy Busard, Thomas Van Bruggen, Jamey Morrison, Jim Funnell, Jason Bach
Absent: None
Guests: Guests: Several

Approval of Minutes of November 21, 2006 Board Meeting

Moved by Thomas Anderson and supported by Andy Busard to suspend the reading of the November 21, 2006 Board Meeting Minutes and to approve the minutes as presented and any corrections needing to be made to be brought to the secretary in due course.

Motion Carried

Correspondence

Reported by Secretary Thomas Van Bruggen
Michigan Nonprofit Association Super Conference 2007 Brochure (posted)
Michigan Transit Museum Newsletter (forwarded to Librarian)
Joint Archives of Holland- Thank you for support
Hope College- Receipt for support of Joint Archives (forwarded to Treasurer for filing)
Nevada Northern Railway Museum- Request for support
Michigan Humanities Council- Upcoming conference brochure
Steven Fossler Company- 25th Anniversary Seals for sale
Jim Jeffrey Letter- Selling historic records of railroad related notes

Treasurers Report

Treasurer Andy Busard reported that he was very pleased with large donations that occurred during the open houses. Andy noted that we received \$381.11 on Saturday and previous weekends, and then an additional \$234.75 on Saturday. Andy reported that \$288 in calendars had been sold. \$790 in dues have been paid to date.

Moved by Thomas Anderson and supported by Jamey Morrison to approve the Treasurers Report as presented.

Motion Carried

Treasurer's reports attached at the end of the minutes.

Committee Reports

Layout Committees

O Gauge

O Gauge Chairman Kent McFaden reported that the layout ran good for all 3 open house weekends. During the open houses, several areas of the layout were identified where work was needed. Kent also thanked Rob Wawrzyniak, Dick Brown, Andy Loree and Matt Wells for running the layout at the open houses.

HO Gauge

HO Gauge Chairman Jim Beal reported that all three lines were up and running for the open houses. Jim noted that the trolley needs to be worked on to get it up and running. It was discussed that the trolley line was probably wired to the DCC.

N Scale

N Scale Chairman Jason Bach reported that a switch is still causing some trouble. The layout ran fine at all the open houses, other than "accidental contacts" from curious children. Jason suggested that plexi-glass shields be installed. Steve Bowyer commented that he may have some at home that he will bring in.

Building

Building Chairman Jim Funnell reported that the building was "still here." Jim inquired as to if we still wanted grills installed in the doors for air flow. Based on discussion, he will put them back in the plans. Jim also noted that he still needs to install the panic bars on the back doors.

Library

Library Chairman Jim Funnell reported that more book jackets had been covered and more spacing out of the books has helped. The 5 books ordered by the club are now in. Jim reported that display cases are on sale at Surplus Sales. The display cases are locking and were on sale for \$159 each.

Moved by Jim Funnell and supported by Thomas Anderson to purchase two (2) display cases at the cost of \$320.00

Discussion: Jamey Morrison inquired as to if we could use more than two (2) cases.

Moved by Andy Busard and supported by Jamey Morrison to amend the motion to allow for the purchase of three (3) cases at the cost of \$480.00

Motion Carried to Amend the Motion

Motion to purchase Carried

Kent McFaden and Jim Funnell are to arrange the acquisition

Spring 2007 Train Show

Andy Busard, co-chair of the train shows reported that six (6) or seven (7) have been reserved. Fliers still need to be updated and printed. Jamey Morrison will work on the flier updates. Andy also reported that the date of March 18th is secured and a down payment of ½ is due. The fall show date still needs to be secured.

Old Business

Long Term Occupancy Agreement with the Muskegon Heritage Association.

Andy Busard reported that the MHA board met last Thursday for the first time since they met with members of our board. Andy commented on their discussions, and in summary, members of the MHA have requested to meet again with MRHS board members to discuss further. Discussion followed and consensus of the board was that we still need to push for the agreement, or go back to the old hand shake and membership. The next meeting for the MHA is January 11, 2007 at 7:00 pm.

Calendars

Andy Busard reported that the calendars are in and available. 75 copies were produced. To date, \$288 in calendar sales have been collected. The total cost of printing was \$553.65. Discussion followed regarding the calendars.

Moved by Jamey Morrison and supported by Jason Bach to include a calendar in the "thank you" packet to the Muskegon Chronicle.
Motion Carried

Kent McFaden reported that he had discussions with the County Museum about selling our calendars at the Museum.

Moved by Andy Busard and supported by Thomas Anderson to allocated 5 calendars initially to the Muskegon Museum for sale, where we would receive \$10 per calendar and the museum would receive \$2 per calendar.
Motion Carried.

Building Security

It was reported that Jim Funnell and Jim Bach are working on installation of the security system. Several items were discussed and were left to Jim and Jim to handle.

NMRA Meeting

Thomas Anderson reported that the NMRA Division 4 meeting has been scheduled for March 10, 2007. This will be the weekend prior to our train show. We will still need to secure a home layout to feature.

Whitcomb Engine

President Thomas Anderson reported that the Coopersville & Marne continues to be concerned about moving the Whitcomb until it is sure that work will occur. Tom reported that he, Steve Bowyer and Dave Stroebe will inspect the engine after the New Year.

Web Site

Secretary and Webmaster Thomas Van Bruggen updated the board on the web site developments. Tom presented numerous statistics highlighting the web traffic increases. Of note was the drastic increase in December and especially over the last week.

New Business:

Committee Chair Appointments

President Steve Bowyer presented his suggested slate of committee chairs as follows:

O Gauge: Kent McFaden

HO Gauge: Jim Beal

N Scale: Jason Bach

Building: Jim Funnell

Historical: Jim Funnell

Train Shows: Andy Busard

Programs: Kent McFaden

Publicity: Thomas Anderson

Donations: Steve Bowyer as chair with members of Kent McFaden, Jim Beal, Jason Bach, Jim Funnell, and Jamey Morrison

Editorial: Thomas Van Bruggen

Moved by Thomas Anderson and supported by Andy Busard to approve the slate of committee chairs as presented by President Steve Bowyer.

Motion Carried

Steve Bowyer requested that each committee chair provide a list of names at the January Board Meeting.

Budget

President Steve Bowyer requested that Treasurer Andy Busard prepare a budget proposal by the January Board meeting. Any member should give their input to Andy as soon as possible.

Potential Switch Stand Donation and Display

It was discussed that Ken Kadrovich is willing to donate a switch stand if it was displayed outside the building to advertise the club. Discussion followed.

Moved by Thomas Van Bruggen and supported by Jamey Morrison to authorize Thomas Anderson to obtain approval from appropriate parties to mount the Grand Trunk switch stand in front of the building.

Motion Carried 5 to 1

Thank You for assistance on HO Layout

HO Layout chair Jim Beal publicly thanked Patrick Hermann for his assistance on the wiring and workings of the HO Layout.

Budget Proposals and Considerations

Jamey Morrison proposed several items for considerations:

1: separate front two (2) lights (over board table) from the other room lights in the meeting room
Jim Funnell and Jim Bach to investigate

2. Lighting of Lanterns

3. Allocation for professionally labeling artifacts (photos) with reference numbering system.

Moved by Thomas Anderson and supported by Jim Funnell to create a special committee with Jamey Morrison as chair to follow up on proposal.

Motion carried

Donation to MHA & Clipper Group

Kent McFaden inquired as to if we should provide a donation to the MHA or Clipper groups for their help at our Party in the Park. Discussion followed and it was determined that we had no obligation to do so.

Points for Profit Match

Kent McFaden inquired as to if we had heard about the Wal-Mart match. Thomas Van Bruggen reported that we had not. Kent offered to follow up with Wal-Mart.

Coat Hook by Bathroom

Kent McFaden donated a coat hook to place by the bathroom door.

Standard Gauge Engine Donation

Kent McFaden requested that the board allow Doc Radel to clean up a donated standard gauge engine and train donation. The board concurred to allow Doc to perform the work and to have the items listed in the special sign out book.

Lifetime Memberships

Kent McFaden inquired as to the status of Louis Eklund as a lifetime membership. Lengthy discussion followed.

Moved by Andy Busard and supported by Thomas Anderson to recognize Louis Eklund as a lifetime member of the MRHS and to send him acknowledgement of the lifetime membership and to apologize for the confusion regarding the lifetime membership and newsletter mailings.

Motion carried.

Loan of Parts Case for N Scale Layout

Jason Bach loaned a parts case for the N Scale layout.

Open Windows at the Club

Jason Bach reported that windows had been left open recently in the N scale/meeting room. It was noted that we need to make sure to check the windows.

Request of Absence from January 2, 2007 General Membership Meeting

Steve Bowyer reported that he will be absent from the 1/2/07 meeting due to Prostate Cancer surgery. Thomas Anderson will preside over the meeting.

Proxy Ballots

Steve Bowyer reported on his findings that proxy ballots are not to be allowed or encouraged at this point.

Adjournment of Board Meeting of December 19, 2006

Moved by Thomas Anderson and supported by Jim Funnell to adjourn the Board Meeting of December 19, 2006. at 8:50 pm Motion Carried

Minutes submitted by Secretary Thomas Van Bruggen

To Be Approved at the January 16, 2007 MRHS Board Meeting.

Treasurers Reports

Account Balances	
As of 12/19/2006	
Account	Total
Assets	
Bank and Cash Accounts	
Bulk Mail	\$ 45.40
Cash Account	\$ 1,210.89
CPR-Coffee-Pop-Rolls	\$ 104.00
Fifth Third Bancorp Checking	\$ 15,682.65
Fifth Third Bancorp Savings	\$ 907.12
Muskegon School Emp CU Savings	\$ 375.01
Total Bank and Cash Accounts	\$ 18,325.07
Investment Accounts	
14684-5-0 C-75 (18751468)	\$ 304.75
14684-5-0 C-75 (18751468) (Cash)	\$ 7,871.57
Muskegon School Emp C Investment	\$ 8,316.83
Muskegon School Emp C Inv (Cash)	\$ (8,316.83)
Total Investment Accounts	\$ 8,176.32
Total Assets	\$ 26,501.39
Net Worth	\$ 26,501.39

Monthly Income and Expenses by Category

1/1/2006 through 12/31/2006

Category	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Total
Income													
Donations	10.00												10.00
Dues	710.00	370.00	170.00	50.00	150.00		20.00		120.00	20.00	90.00	790.00	2,490.00
Flea Mkt-Fall06						36.00	54.00	162.00	2,365.05				2,617.05
Flea Mkt-Spring 07												36.00	36.00
Flea Mkt-Spring06	144.00	452.00	2,839.25										3,435.25
Flea Mkt-Spring07												72.00	72.00
Food Sales			48.06	4.50	1.50								54.06
Fund Raiser										8.00	30.00	296.00	334.00
Investment Income	17.80	17.84	16.14	17.90	17.36	(8,673.36)	8,699.14	0.33	0.29				113.44
Layout												15.00	15.00
Miscellaneous Club Sales	82.00	20.00	5.00			4.00			14.50			17.50	143.00
Open House Contributions												615.86	615.86
Other Income	30.00	27.50	65.00	19.00		5.00			53.25		3.00		202.75
Party in the Park - 2006							17,532.25	8,152.45			100.00		25,784.70
Total Income	993.80	887.34	3,143.45	91.40	168.86	(8,628.36)	26,305.39	8,314.78	2,553.09	28.00	223.00	1,842.36	35,923.11
Expenses													
Advertisements	300.00									146.00			446.00
Annual Picnic							(430.00)	530.00					100.00
Building				1,249.99	318.13		135.42	(200.00)					1,503.54
City Fees					300.00								300.00
Copy_Machine								240.00					240.00
Flea Mkt- Spring 07										200.00			200.00
Flea Mkt-Fall 06			280.00					114.16		670.00			1,064.16
Flea Mkt-Spring 06		539.00	1,193.93										1,732.93
Layouts					70.10					18.90	14.25		103.25
Library		85.45		79.80					123.70			144.00	432.95
Membership/Society Fees										50.00		25.00	75.00
Miscellaneous						12.50	7.27						19.77
Newsletter	53.04	15.94	90.51	67.70	36.14	51.12	71.38	37.26	54.38	214.35	53.66	17.50	762.98
Office Expense		52.76	27.06	111.46	226.87	72.00	4.34		11.32		24.37		530.18
Party-in-Park-2006						50.00	17,727.15	4,995.70	696.74				23,469.59
Taxes									20.00				20.00
Utilities	163.96	252.99	406.81	168.08	37.37	221.90	29.97	165.00	108.86	152.17	54.06	304.75	2,065.92
Total Expenses	517.00	946.14	1,998.31	1,677.03	988.61	407.52	17,545.53	5,882.12	1,015.00	1,451.42	146.34	491.25	33,066.27
Income less Expenses	476.80	(58.80)	1,145.14	(1,585.63)	(819.75)	(9,035.88)	8,759.86	2,432.66	1,538.09	(1,423.42)	76.66	1,351.11	2,856.84